Guidelines of Synopsis Submission for Ph.D. Degree

This document provides guidelines for preparing a research synopsis and indirectly final report of your work that will be presented at the end of your research program. The primary objective of the synopsis is to enable the reader to judge whether a prima facie case exists for accepting the proposed Ph.D. thesis for the award of the Ph.D. degree. The synopsis should therefore, list, clearly, the contributions resulting from the investigations carried out by the candidate, which have led to advancement of knowledge in the field of investigation. In order to fully appropriate the candidate's contribution, it is necessary to put it in a proper context.

The synopsis is to be considered as a detailed summary of the work with important results highlighting the original contributions in the thesis to be submitted. It should give an outline of the thesis. The review of earlier work is to be minimized with just enough to highlight the contributions in the research work to be reported in the thesis. It is expected that at the time of submission of the synopsis no work is yet to be completed except detail writing of the thesis and all other academic requirements such as course work, comprehensive examinations/DRCs and the suggestions and directions given by members of the Doctoral Committee have been fulfilled.

Eligibility to submit the synopsis:

1. Coursework should be clear.

2. Two research paper publication (ISSN/ISBN) related to Ph.D. topic with guide and Swaminarayan University name. (at least one publication must be Scopus/WoS indexed)

3. Minimum four DRC should be cleared. (Recommendation by DRC panel to submit the synopsis)

4. Two paper presentations related to Ph.D. topic should be presented in conferences or public seminars

Note:

- Research scholar has to send the PDF file of synopsis via mail prior to one month of submission/presentation of synopsis.
- Duration between DRC and Synopsis would be six months.
- The synopsis should be duly signed by guide.
- **Eligibility certificate should be provided by the scholar before submission/presentation of the synopsis (Annexure B).**
- After approval of synopsis, University will conduct pre-thesis presentation within 2-6 months followed by thesis submission.
- Research scholar has to reappear for synopsis presentation after six month in case of synopsis not approved.

LAYOUT OF SYNOPSIS

- Title Page (Annexure A)
- Synopsis submission eligibility certificate (Annexure B)
- Declaration by the author (Annexure C)
- Contents
- Body of the Synopsis
  - Introduction
  - Aims and objectives
  - Literature review
  - Methodology
  - Results and discussions
  - Conclusions
- References / Bibliography / Literature Cited

- **TITLE PAGE:** The manuscript should include the author's name, the name of the degree for which it is presented, the department in which the author has worked or the faculty to which the work is being presented, and the month and year of submission.

- **LENGTH OF SYNOPSIS:** Whilst the regulations do not contain a clause relating to the maximum length of synopsis, it is expected that work presented for the degree of Ph.D. should normally between 40-50 pages (excluding references). Candidates wishing to greatly exceed these sizes should discuss the matter with their supervisors.

- **BINDING:** Spiral

- **PLAGIARISM:** All the work should be plagiarism free. A Synopsis depicts a very small representation of Main Thesis hence it is always not possible to verify the exact percentage of plagiarism in a synopsis. Every Research Scholar is advised to first check his / her thesis with any reputed anti-plagiarism software such as 'Turnitin', 'Urkund (Provided by INFLIBNET)'. It is recommended that a similarity index less than equal to 20% (<=20%) will be required (25% for the chapter of introduction and literature review).

- **COPIES:** One spiral copy and one CD

- **SIZE OF PAPER:** A4 size be used, no restriction is placed on drawings and maps

- **LAYOUT OF SCRIPT:** Typescript should appear on one side only, lines; at least one -and-a-half spaced. Quotations, references and photographic captions may be single spaced. Where appropriate, these should contain lists giving the locations of figures and illustrations.

- **FONT SIZE**

Chapter numbers and titles	(Times New Roman -16, Bold, Capital, Center)
Other Headings	(Times New Roman-14, Bold, Capital, Center)
Text	(Times New Roman-12)
Line spacing	(1.5 lines)
Section title and numbers	(Times New Roman-14, Bold)
Subsection title and numbers	(Times New Roman-12, Bold)

- **FONT/TYPE STYLE:** Times New Roman (12)

- **MARGINS:**

  Top edge: 1 inch (25 mm)
  Left side: 1 ½ inch (38 mm)
  Bottom edge: 1 inch (25 mm)
  Right side: 1 inch (25 mm)

- **REFERENCES:** Text of the manuscript should have proper citations wherever necessary. Synopsis must contain latest references. References must follow APA style for Humanities/ Management, MLA style for Literature, and IEEE style for Sciences/Engineering. The listing of references should be typed in alphabetical order of the first author's name In single spacing starting 4 spaces below the heading REFERENCES in Times New Roman with font size 14 bold There are several standards for referencing. E- Resources should have their proper URL mentioning the date and time of access. A candidate may choose one of his/her choice with the consent of the thesis supervisor(s) and should be consistent throughout. University will prefer to use APA and MLA reference style wherever applicable. Scholar can refer the link for APA style http://guides.library.uwa.edu.au/ld.php?content_id=17350815

(Annexure A)

Maintain Logo Size :

Height : 0.6

Width : 3.5



SWAMINARAYAN UNIVERSITY
THE RESERVIOR OF ALL KNOWLEDGE

Font: Times New Roman Size: 14 points, all CAPS

(Bold Centre)

(TITLE OF THESIS)

***A Synopsis* submitted to**

Swaminarayan University

Font: Times New Roman Size: 14 points. *Italic*, (Centre)

In partial fulfilment of the requirements

For awarding degree of

Font: Copperplate Gothic, Size: 14, All CAPs, (Bold Centre)

DOCTOR OF PHILOSOPHY

in

(Name of Subject)

Font: Times New Roman Size: 14 points. *Italic*, (Centre)

Submitted by

Font: Times New Roman Size: 14 points, all CAPS

(Bold Centre)

(NAME OF THE SCHOLAR)

Enrolment No:

Under the Supervision & guidance of

(NAME OF SUPERVISOR)

Department of _____ (Available on website)

Faculty of _____ (Available on website)

Swaminarayan University

Month – Year

(Annexure B)

SYNOPSIS SUBMISSION ELIGIBILITY CERTIFICATE

Date:

Title:

Department:

Subject:

Name of Research Scholar:

Name of Guide:

Enrolment no.:

Batch:

Annexure: 1	Two Publications	
Annexure: 2	Coursework result	
Annexure: 3	DRC Completion report which recommends for Synopsis	
Annexure: 4	Two paper presentations related to Ph.D. topic presented in conferences or public seminars	

Submitted by (Sign of Research Scholar):

Sign and Seal of guide:

Sign and Seal of Dean of the faculty:

Checked by (Research- Swaminarayan University):

(Annexure C)

DECLARATION BY THE SCHOLAR

I hereby declare that the synopsis titled **"Title (14 bold)"** to be submitted for the Degree of Doctor of Philosophy is my original work and the synopsis has not formed the basis for the award of any degree, diploma, associate-ship or fellowship of similar other titles. It has not been submitted to any other University or Institution for the award of any degree or diploma.

Place: **Signature**

Date:

Name of the Scholar