Swaminarayan University
Shree Swaminarayan Homeopathy College, Kalol.

Alumni Association Charter

Shree Swaminarayan Homoeopathy Medical College, Kalol, Gujarat has formed Alumni Association which *as amended on January 30, 2024 and* works effectively further since Jan 2024.

❖ ***ARTICLE:1*** - NAME

The name shall be the Shree Swaminarayan Homeopathy College **Alumni Association ("SSHCAA").**

❖ ***ARTICLE: 2*** -Destination / Location

Shree Swaminarayan Homeopathy College, Kalol, Gandhinagar, Gujarat

❖ ***ARTICLE: 3***-Aim

1. Create a strong network between Alumni and institute.
2. Create a strong network for Alumni progression as well as student's progression
3. To promote a sustained sense of belonging to the Alma Mater among the Alumni by being in regular contact with them.
4. To provide a forum for the Alumni for exchange of ideas on academic, medical innovation with evolution for practical areas and social issues by organizing and coordinating reunion activities of the Alumni.
5. Maintain the current Update and upcoming information of all Alumni.

❖ ***ARTICLE:4*** -Objective: -

1. To provide a forum for the member of Alumni Association to interact among them self as also with the Principal, Faculty, Alumni members and present students of SSHC.
2. To disseminate knowledge and know – how for the mutual benefit of the member as also for the benefit of the College
3. To undertake, Intellectual, Academic meet such as conference, workshop, seminar, lectures, career counseling, by eminent personalities from various walks of life etc. for the Members as also for the present students and/or faculty of the College on various current subjects/ topics of interest and relevance.

4. Improvements to existing infrastructure of the College and social service, as donating books for library so it will helpful for the students who required, to conduct get-together to undertake activities such as career counseling, medical checkup camps and other similar programs for the benefit of the present students of the College, etc. for the benefit of the Members as well as of the College and for the society at large.
5. To create a website of the Association and up load the same on to the Internet so that relevant information pertaining to the affairs of the Association, can be made available for the benefit of all the Members.
6. The affairs of the Association shall be managed by Managing Alumni Committee members comprising a President, Secretary, Treasurer, and Alumni Committee Members.
7. FUNDS -Contributions, raise funds and donations may be solicited from the alumni and any other person or organization for the purpose of the Association under the direction of the Alumni Committee.

To undertake any other activity in accordance with and in further to the objectives mentioned at 1 to 7.

With the prior permission of the College's Principal, the premises and/or facilities may be used/ utilized by the Association for holding/ conducting its official programs, functions or activities, in accordance with the Association's objectives, enumerated herein above, The College Premises shall not be used or utilized for holding or conducting any personal program, function or activity of any member of the Association – whether he/she is a General/ordinary Member or an office Bearer/Committee Member.

- The aims and objectives will be added or amendment will be change accordingly in future if required correspondence.

- ***ARTICLE:* 5** - Roles &Responsibilities: -

1. Making a Strong network between Alumni and Institute
2. Organizing - Alumni Meet
3. Organizing and Participation in Induction Session during -Orientation Program of Yearly Pass out Students.
4. Maintaining and updating alumni database.
5. Mentorship Programmer by alumni for their juniors.
6. Organizing 'Alum talks' regularly.
7. Updating various events organized in SSHC on Social Media to reach out to Alumni
8. Maintaining SSHA ASSOCIATION- database via LinkedIn account, WhatsApp and Face book.

❖ ***ARTICLE: 6*** -Alumni Association Formal Committee: -

The affairs of the association shall be managed by the Executive Committee, which shall consist of the following:

The Dean (Alumni Chair Person) shall co-ordinate the activities of the Association at the Institute.

Sr. No.	Alumni Coordination Committee	Designation
1	Dr (Prof) Dinesh Rao (Principal & HOD)	Chair Person
2	Dr Ayushi Saxena (Asst Prof)	Faculty Alumni Coordinator
3	Dr Falguni Kale (Asst Prof)	Faculty Alumni Coordinator

They will work in close coordination and support the Alumni Committee, whenever required.

The posts are as follows:

1. Alumni President
2. Vice President [1 – 2 Posts]
3. Alumni Secretary
4. Joint Secretary [1 – 4]
5. Alumni Treasurer
6. Editor in Chief
7. Joint Editor
8. Immediate past President
9. Immediate past Secretary
10. Alumni Member
11. Alumni Member
12. Co-opted members [3 – 4].

➢ **Duties of Office Bearers:-**

FACULTY ALUMNI COORDINATOR: - At Students Support is responsible for planning and for implementation Alumni outreach program locally encourage and strengthen links with Alumni. The Coordinator will work closely with College Alumni Personnel to maintain the Alumni Database and promote SSHCAA affairs within the College and at University.

a) President: The president shall preside over the executive committee meetings and regulate the proceedings. He shall supervise the administration and general affairs of the association.

b) Secretary: The Secretary will maintain all records and carry out the administration work of the association under the overall supervision of the president/vice president. He will keep a record (minutes) of the proceedings of the executive committee meetings and general body meetings.

c) Treasurer: Treasurer will be in charge of all funds of the association that will be deposited in a scheduled bank. It will be the responsibility of the treasurer to keep the account of all income and expenditure. The account of the association will be in the name of the association and shall be operated jointly by the president, treasurer and secretary. However, at a time any two of signatories can operate the bank account.

e) Members: - The alumni association will help in organized events, meetings, camps, newsletters, articles and also help in every aspect to all Alumni Committee.

❖ ***ARTICLE: 7*** - Benefits of Alumni Association Membership:

a) A Strong Network of Alumni.
b) Alumni career services.
c) This membership will provide a social platform.
d) This will help to keep in touch with your classmates, faculties and current batch of students.
e) This association will help and support needy and bright students.
f) The funds raised by alumni association members will help to increase our strategic initiatives of engaging alumni, creating tangible events and programs.
g) Scholarships to the needy, scholar and brighter students.
h) Automation or up-gradation in technology.
i) Modernization in technology which will help for students as well faculty progression.

❖ ***ARTICLE*: 8** - MEMBERSHIP

➢ The membership of the association shall be open to any person who was a student of the college. In other words, it shall remain open to all students who have done their Under Graduation and Post-Graduation (BHMS& MD) as a student of the college.

➢ The membership shall also open to all faculty members of the college irrespective of whether or not they were students of this college.

➢ For becoming a member, a person must: -

i. Subscribe to the aim and objects of the association,
ii. Applies in writing for membership in the prescribed form and pays the prescribed membership fee and other fees, if any, on admission by the executive committee.

➢ In addition to the above categories of membership the Principal of the college will be the Honorary Member of the Alumni Association.

❖ ***ARTICLE*: 9** - Rights and Privileges

a. Every member of the association shall be bound by the articles, rules and regulations of its constitution and by the decisions of the executive committee, taken from time to time.

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b. Every member of the association shall be entitled to benefits, rights and privileges provided by the association.

c. A member of the association can request the executive committee to circulate amongst members any information if, in the opinion of the executive committee, it is of general interest and likely to benefit the members.

❖ ***ARTICLE*: 10** - Suspension and Termination of Membership

The membership of any individual member, it shall be suspended or terminated if he is guilty of moral turpitude or a conformed criminal in the eyes of law, or his/her conduct is not in keeping with the accepted social norms, or has become insane, or has become insolvent. The executive committee suspend or terminate the membership of such a member with a approval of General Body only.

❖ ***ARTICLE*: 11**- MEETINGS

One regular meeting of the Association shall be designated as the annual meeting, the date of which shall be determined by the President of the Alumni Association, due notice of which shall be given at least 30 days in advance.

❖ ***ARTICLE:* 12**- SSHCAA ASSOCIATION CHAPTER

The Board of Directors will encourage the formation of local SSHCAA CHAPTER in order to further the objective of the Association. From time to time, the Board of Directors may establish guidelines for the establishment of these organizations.

❖ ***ARTICLE: 13*** -PROCESS

The CHAIR PERSON of the Association shall be designated as the agent for service of process.

❖ ***ARTICLE: 14*** - BYLAWS

The SSHCAA COMMITTEES may adopt, amend or repeal the Bylaws not inconsistent with the provisions of these Articles of Incorporation

❖ ***ARTICLE: 15*** - AMENDMENTS

These Articles of Incorporation may be amended at the annual meeting of the Association by the vote of two thirds of the members present, provided that notice in writing of such proposed amendments, or by publication in the official journal of the Association, shall be given to the members not less than 30 days prior to the meeting; and provided further that the proposed amendments shall have been approved and recommended by the Board of Directors.

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SWAMINARAYAN UNIVERSITY

SHREE SWAMINARAYAN HOMOEOPATHY COLLEGE, KALOL

OFFICE ORDER

Dt: 02/02/2024.

The Alumni Association of Shree Swaminarayan Homoeopathy College, is hereby formed and will be known as Shree Swaminarayan Homoeopathy College Alumni Association [SSHCAA].

The following members are the committee members of the SSHCAA:

No.	Post	Name	Mob No.	Mail id
1.	Alumni President	Dr Mayur Bhoi	9574343366	mayurbhai359@gmail.com
2.	Alumni Secretary	Dr Devarsh Yogi	9586025306	yogidevarsh22@gmail.com
3.	Alumni Treasurer	Dr Prinyanka Thakor	6355892512	Priyankathakor0590@gmail.com
4.	Alumni Member	Dr Sunasara Husain	9227860086	Drhusein77@gmail.com
5.	Alumni Member	Dr Nakum Dev	9724730234	Devnakum42@gmail.com

Dr Ayushi Jain and Dr Falguni Kale, will be coordinating with the Alumni Association from the college side.

SHREE SWAMINARAYAN HOMOEOPATHY COLLEGE KALOL

Dr Dinesh Rao.
DEAN, FACULTY OF HOMOEOPATHY
SWAMINARAYAN UNIVERSITY
KALOL, DIST. GANDHINAGAR-382725

Copies to:

Hon VC Sir, Dr (Prof) M S Rao
Registrar SU, Dr Ajit Gangwane
To Alumni Coordinators
All teaching faculty
Alumni Committee Members
All Notice Board

Dr Ayushi Saxena

Dr Falguni Kale (Garg)